



City of Westminster

Committee Report

Decision Maker:	Pension Fund Committee
Date:	21 June 2016
Classification:	General Release
Title:	Pension Fund Committee Forward Plan
Wards Affected:	All
Policy Context:	Effective control over Council Activities
Financial Summary:	There are no financial implications arising from this report.
Report of:	Steven Mair <i>City Treasurer</i> smair@westminster.gov.uk 020 7641 2831

1. Executive Summary

- 1.1 This report presents the forward plan of work for the Pension Fund over the coming 12 months.

2. Recommendation

- 2.1 The Committee is asked to agree the forward plan of work for the coming year.

3. Background

- 3.1 A forward plan gives members visibility of the reports to be expected over the 12 months and allows a regular dialogue about the items to include.
- 3.2 A draft work plan for the coming 12 months is set out in Appendix 1 covering the various areas of work the Committee are responsible for. It is proposed to report the rolling 12 month plan as a standing item on the agenda going forward, to allow members to input to it at each meeting.

If you have any questions about this report, or wish to inspect one of the background papers, please contact the report author:

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BACKGROUND PAPERS: None

APPENDIX 1 – Draft Forward Plan for the Pension Fund Committee – June 2016

Draft Forward Plan for the Pension Fund Committee – June 2016

Area of work	20 Sep 2016	15 Nov 2016	21 Mar 2017	TBC Jun 2017
Governance	Pension Board minutes Quarterly Performance Report Quarterly Fund Financial Management Update Forward Plan Annual report of Pension Board activities Review of Pension Fund expenses Re-enrolment Update	Pension Board minutes Quarterly Performance Report Quarterly Fund Financial Management Update Forward Plan Scheme Advisory Board Key Performance Indicators Risk Register review Admission Policy and Risk Register	Pension Board minutes Quarterly Performance Report Quarterly Fund Financial Management Update Forward Plan Business Plan	Pension Board minutes Quarterly Performance Report Quarterly Fund Financial Management Update Forward Plan Pension Fund Annual Report and Accounts 2016/17 Progress on compliance with TPR Code of Practice Review of Governance Compliance Statement
Investments	Investment Strategy Statement (replaces SIP) Pooling and CIV update Investment Adviser Contract	Pooling and CIV update Feedback from Annual fund manager monitoring day	Investment Strategy Review	Investment Strategy Review

Area of work	20 Sep 2016	15 Nov 2016	21 Mar 2017	TBC Jun 2017
Funding	Actuarial Valuation progress	Draft Actuarial Valuation results and contribution rates	Final Actuarial Valuation report Funding Strategy Statement	